

The Academy of Medical Sciences is the independent voice of medical sciences in the UK, working in collaboration with partners across the UK and internationally to promote biological, medical and health research to improve health and wellbeing. The Academy is working to deliver its new 10-year vision and mission as set out in [‘Making medical science work for everyone’](#).

Key attributes

The Academy’s Regulations governing the election of Honorary Officers of the Academy set out that suitable candidates should demonstrate *‘high academic standing and a significant track record of achievement; have the ability to represent the different constituencies within the Academy and the ability to commit sufficient time and energy to the role and will have regard to the Academy’s commitment to equity, diversity and inclusion’*. In addition to distinction in the medical and health sciences, the role of Vice President (Non-Clinical) requires:

- Integrity, strategic vision, and sound judgement.
- Excellent communication and leadership skills and the ability to engage with key UK organisations and policy leaders at a high level.
- A commitment to understand and engage with all parts of the growing non-clinical community which covers many different disciplines.
- A proven commitment to equity, diversity and inclusivity that befits a modern and progressive Academy.
- Demonstrable commitment to supporting and developing young researchers, both in the UK and internationally.
- An appreciation of the global research endeavor and development challenges.
- A collaborative working style and commitment to the Academy’s values and to harnessing the skills and knowledge of others, particularly our staff.

Eligibility

This role is open to all Ordinary Fellows of the Academy.

Responsibilities

The Vice President (Non-Clinical) plays a highly important leadership role engaging with, and representing the priorities of the non-clinical research community with a particular focus on those working in biomedical research. Over half of the Academy’s Fellows¹ have a non-clinical background as well as many hundreds of early career researchers who benefit from our careers grants and schemes each year.

The Vice President (Non-Clinical) is expected to uphold the Academy’s values: Excellence, Evidence- driven, Integrity, Inclusivity and Collaboration and our behaviours of agility, kindness, and resilience.

The role-holder will be responsible for the following:

- Overseeing the Academy’s work around non-clinical research and careers, liaising

¹ Our Fellows are drawn from laboratory science, clinical academic medicine, veterinary science, dentistry, medical and nursing care, and other professions allied to medical science including ethics, social science and the law.

with Council and working groups, as necessary.

- Proactively engaging with non-clinical Fellows and the broader biomedical research community around prevailing issues, challenges, and opportunities.
- Developing networks and other mechanisms to facilitate Academy engagement with the non-clinical community.
- Supporting the development of areas of Academy activity to foster cross-disciplinary scientific discourse and horizon-scanning.
- Building and enhancing relationships with key organisations and stakeholders including the other National Academies, UKRI, Wellcome, MRC, medical research charities, universities, pharma, biotech, government departments and learned societies etc.
- As necessary - leading the review of Academy policy reports; chairing workshops, symposia, roundtable meetings, selection panels etc; and helping to identify relevant Fellows and external contacts as projects dictate.
- Providing approval and sign-off for activities and outputs relevant to the Academy's non-clinical portfolio and other areas as designated by Council.
- Representing the Academy at key external events and meetings.

Honorary Officers

As one of Academy's Honorary Officers the Vice President (Non-Clinical) will work closely with the President, Vice President (Clinical), Vice President (International), Treasurer and Registrar to uphold the following duties:

- As part of the Officers and Executive Group:
 - support the President and Senior Leadership Team to ensure delivery of the existing Academy Strategy and guide its future direction;
 - advise on specific projects and initiatives;
 - serve on Academy committees and task forces as required;
 - oversee the delivery of successful Academy outputs, and
 - help us develop strategic partnerships.
- Work closely with, and be readily available to, the SLT and expert staff at the Academy.
- Embody and promote the EDI values of the Academy, ensuring that they are at the forefront of the Council's strategic thinking.
- Support the Academy in its fundraising.
- When necessary, act as an alternative to the President in representing the Academy at key meetings and as a spokesperson on external communications.

Trustee responsibilities

The Vice President (Non-Clinical) will be a Council member and a Trustee of the Academy. As a Trustee the post-holder will comply with their duties as a charity trustee as set out in CC3 The Essential Trustee²:

- Ensure that the Academy carries out its purposes for public benefit.
- Ensure that the Academy complies with its governing documents and the law.
- Act in the Academy's best interests at all times.
- Manage the Academy's resources responsibly, taking due care over the security, deployments, and application of the charity's assets to ensure its financial stability.
- Act with reasonable care and skill.
- Ensure that the Academy is accountable and compliant with statutory accounting and reporting requirements.

² [The essential trustee: what you need to know, what you need to do \(CC3\) - GOV.UK](#)

Term of office

The Vice President (Non-Clinical) will serve for a term of 4 years. The term of office may be extended, subject to Council approval, up to a maximum of 6 years, when this is deemed to be in the interests of the Academy.

Time commitment

We expect candidates to be able to commit a set number of days per month to the role, which will be discussed as part of the application process. This includes face to face and virtual participation in meetings at our London office and other meetings held across the UK. The Officers and Executive Group meets approximately six times a year. Additionally, the role-holder is expected to attend the five Council meetings held each year and the Annual Fellows' Meeting in December.

Review

This role description will be reviewed by the Officers and Executive Group biennially (every 2 years).

Amendments will be brought to the Officers and Executive Group for consideration. Any formal recommendations will be put to Council for approval.

Date: February 2026