

## **Clinical Academics in Training Annual Conference (CATAC) 2024**

### **Application guidelines**

---

Our Clinical Academics in Training Annual Conference (CATAC) is a unique cross-speciality event designed to bring clinical academics from across disciplines together to present their work, meet one another and network with senior researchers.

CATAC 2024 will be held on **Wednesday 17 April 2024** at Riddell Hall, Queen's University Belfast. This is an in-person event, with some elements live-streamed to virtual attendees.

If you are an early-career medical researcher in medicine or health, with a background in any clinical discipline or speciality, CATAC is a great opportunity to:

- Present your research to an academic audience
- Develop your presentation skills in a supportive environment
- Meet with your peers and senior academics to build networks
- Raise your profile within the clinical academic and medical research community
- Meet Academy Fellows

### **Application guidelines Quick Navigation**

Eligibility criteria

CATAC 2024 Competitions

Scoring criteria for competitions

Outcome release

How to apply

Application form summary

General advice

### **Eligibility criteria**

To be eligible for the CATAC 2024 event competitions, you must be an early-career researcher in medicine or health who also meets all of the following criteria:

- Based in the UK or the Republic of Ireland
- Either studying for your PhD or have completed your PhD and are conducting research as an *early career* post-doctoral researcher
- Conducting academic research that is related to your clinical background
- Hold a relevant undergraduate and/or master's degree, for example: medicine, nursing, midwifery, dentistry, veterinary sciences or other health professional degree

## CATAC 2024 Competitions

The conference includes three competitions for early-career researchers wishing to present their research:

1. Post-Doctoral Plenary Competition – selected competitors at early career post-doctoral level (passed viva by abstract submission deadline) will be asked to prepare a 10-minute oral presentation, to be followed by five minutes of questions from the audience. A panel of judges will score the presentations and there will be one winner and one runner up, who will each receive a monetary prize.
2. Pre-Doctoral Plenary Competition – selected competitors at pre-doctoral level (who have not yet passed viva) will be asked to prepare a five-minute oral presentation, to be followed by two minutes of questions from the audience. A panel of judges will score the presentations and there will be one winner and one runner up, who will each receive a monetary prize.
3. Poster Competition – selected applicants will be asked to prepare a poster to present during the conference. Posters will be randomly assigned into one of four poster groups; there will be a winner and runner-up *for each* poster group who will each receive a monetary prize. Poster competitors should prepare a two-minute presentation of their poster for the on-the-day competition. This year, posters will be judged by other CATAC attendees, including your peers and senior academics. Details on the voting system will be shared with competitors when outcomes are announced.

*Please note:* you **do not** have to participate in a competition in order to attend CATAC 2024.

**Event registration for non-competing attendees will open in January/February 2023.**

## Scoring criteria for competitions

Submitted abstracts will be scored by a panel of Academy Fellows and senior researchers. Each abstract will be assessed on overall quality, applicability, and innovation of the research, as well as the standard of written communication. When making their assessment, judges will consider the following questions:

- Is the research innovative and exciting?
- Does the research have potential to deliver novel information to the field?
- Is the research proposal appropriate and well thought out?
- Has the applicant demonstrated clear understanding of the implications of their research?
- Is the abstract communicated well to a scientific, but non-specialised, reader?

## Outcome release

We aim to notify you of the outcome of your submission by end of February 2024.

## How to apply

The application window for those wishing to participate in the CATAC 2024 competition will **open on Wednesday 18 October 2023 and close at 12.00 noon (GMT) on Monday 18 December 2023.**

For the application form, you will be asked to submit a research abstract of no more than 450 words, split into four sections: background, methods, findings and interpretation.

Submitted abstracts will be scored by a panel of Academy Fellows and senior research professionals, who will determine which candidates are invited to participate in the post- and pre-doctoral plenary competitions and the poster competitions at the conference.

You will be able to indicate on the submission form whether you would like your abstract to be considered for the poster competition if it is not selected for an oral presentation. Depending on the number of applications we receive, we may not be able to provide every candidate the opportunity to present a poster. Therefore, you will also be able to indicate on the submission form whether you would still like to attend CATAC 2024 even if your abstract is not chosen for any competition.

A maximum of one abstract may be submitted per person as a competitor, however there is no limit on the number of abstracts you can be listed on as an author.

*Please note:* applicants who have previously won an event competition at CATAC will not be eligible to compete again in that category. We will accept applications from previous poster competition winners wishing to apply for a plenary talk competition, and vice versa.

## Application form summary

To submit an abstract for the CATAC 2024 event competitions you will be asked to fill in an application form. Details of what will be included in this form are outlined within this document. The application window is currently open and will close at **noon (GMT) on Monday 18 December** please see the [Academy webpage](#) for the latest information.

Please note: you may attend CATAC 2024 without taking part in either of the competitions. Event registration for non-competing attendees will open in January/February 2024.

## Pre-application Monitoring information form

The Academy of Medical Sciences accepts its responsibilities to reflect the communities in which it works. We are therefore committed to a policy of Equal Opportunities and applications are welcome regardless of marital status, sexual orientation, age, disability, ethnic origin, or religious belief.

We request this information to monitor the Academy's activities with respect to the beneficiaries of proposals and awards, and applicants. It is not used in the application review process: it is not provided to any CATAC reviewers or judges. (By providing this information, you are agreeing to us holding this information, under current data protection legislation, and will be helping us to monitor our practice).

## 1. Personal details

Including: title and name (as you would like them to appear on the CATAC 2024 abstract booklet), contact information, eligibility confirmation, job title, University and/hospital affiliation, broad clinical area, clinical discipline, information about your current research position, PhD (whether on-going or complete), twitter handle (optional), and ORCID iD.

## 2. Competitions and attendance

Including: which competition(s) you would like your abstract to be considered for and attendance confirmation if abstract is not selected for competition.

## 3. Abstract submission

You will be asked to complete the following sections.

### i. Title

Your abstract title **MUST** describe both your research topic and methodology, for example: "A randomised controlled trial for varying dietary sodium levels in mild and moderate hypertension". *Please note: you will be asked to resubmit your abstract title if these guidelines are not adhered to.*

### ii. Background

This should include: context and aims. *Maximum 100 words.*

### iii. Methods

This should include: study design; participants; interventions; analysis; ethical consent and trial registration, where appropriate. *Maximum 100 words.*

### iv. Findings

This should include: number of participants; outcomes; statistical effects; adverse events. *Maximum 150 words.*

### v. Interpretation

This should include: general interpretation from results; significant of results; strengths and limitations of the study. *Maximum 100 words.*

### **Additional information for the Post-Doctoral Plenary Competition only**

You will be asked to complete a statement on the wider implications of your research. This should concisely outline the main ways that your research may have an effect on other areas of research, healthcare or medicine that are not dealt with directly in your research. For example, research into the development of a new vaccine might change how patients with similar illnesses are treated and inform public health policy. *Maximum 150 words.*

## 4. Contribution of Authors

You will be asked to provide a statement describing the contribution of each author in the study following the [CRediT Taxonomy of author contributions](#). All of the authors listed should be mentioned in this section at least once.

Example: Conceptualization, D.P.W. and E.F.; Methodology, A.B., D.P.W., and E.F.; Investigation, A.W., S.B., N.G., D.P.W, and E.F.; Writing – Original Draft, D.P.W. and E.F.;

Writing – Review & Editing, D.P.W. and E.F.; Funding Acquisition, D.P.W. and E.F.; Resources, H.N. and C.B.; Supervision, A.B., K.M., and S.C.

As the submitting author will be responsible for completing this information at submission, it is expected that all authors will have reviewed, discussed, and agreed to their individual contributions ahead of this time.

## 5. Applicant declaration

Agree / disagree with Data Protection Statement.

## 6. Marketing feedback

We are requesting this information to help us monitor the effectiveness of our marketing activities. The information is not used in the application review process.

## General advice

**Please consult the following reporting guidelines, if appropriate to the design of your study**

- Reports of randomised trials must conform to [CONSORT 2010 guidelines](#) and should include a section describing randomisation and masking within the Methods section.
- Cluster-randomised trials or randomised trials that report harms must be reported according to [CONSORT extended guidelines](#).
- Studies of diagnostic accuracy must be reported according to [STARD guidelines](#).
- Observational studies (cohort, case-control, or cross-sectional designs) must be reported according to the [STROBE statement](#).
- Genetic association studies must be reported according to [STREGA guidelines](#).
- Systematic reviews and meta-analyses must be reported according to [PRISMA guidelines](#).
- To find reporting guidelines see: <http://www.equator-network.org>

For support with your application, please see the [abstract booklet](#) for CATAC 2023 and watch the CATAC 2022 plenary competition presentations [here](#). Please see the Academy's [top tips on how to communicate science effectively](#) and [what makes a great lay summary](#).

Information regarding Flexi-Grant

- You will need to create an account on our grant management system Flexi-Grant before you can access the application form.
- Once you have started an application, you will be able to save your application and resume filling it out later.
- Once your application form is complete, you will need to formally submit your application, the button for which can be found in the top right portion of the webpage. Applications that are 100% complete but not formally submitted within the deadline will not be considered.
- You will receive email confirmation that your application has been submitted.
- Once you have submitted your application form, the details within it cannot be changed, therefore please ensure all information is correct to the best of your knowledge before clicking submit and contact Academy staff as soon as possible if you notice an error in your submitted form.

All queries should be directed to [programmes@acmedsci.ac.uk](mailto:programmes@acmedsci.ac.uk).