**Academy of Medical Sciences**

**Starter Grants for Clinical Lecturers**

**Final Expenditure Report**

As detailed within the grant conditions of your award, all grant holders are required to submit a Final Expenditure Report following completion of their award.

Please note, the Academy may share your report with funders of the scheme.

Please complete and return this form to [clinicallecturers@acmedsci.ac.uk](mailto:clinicallecturers@acmedsci.ac.uk) within one month of the end date of your award.

**Applicant and grant details:**

|  |  |
| --- | --- |
| Applicant |  |
| Academic Supervisor |  |
| Host Institution |  |
| Project title/question |  |
| Grant Award Amount |  |
| Grant/project start date |  |

**Grant expenditure:**

Detail below the items that your grant was awarded for and the total amount now spent. Provide a brief explanation for any significant variance between your original plans and actual expenditure.

|  |  |  |
| --- | --- | --- |
| ***Item*** | ***Total amount budgeted*** | ***Total amount spent*** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Totals |  |  |
| **Total underspend** | **£** | |

|  |
| --- |
| Explanation of any significant variance: |

**Notes on under-spend** (if applicable)**:**

|  |  |
| --- | --- |
| 0 - £100 | We do not request that these funds are returned, but please ensure that this is used for your further research. |
| £101 - £500 | We do not request that these funds are returned, but the applicant must submit plans for its use and seek approval from the Academy. Please contact the office in this instance. |
| £501 and above | Requested back. |

**Signatures:**

Electronic signatures (or scanned originals) are mandatory.

|  |  |
| --- | --- |
| Applicant | Print name:  Position:  Date:  Signature: |
| Academic supervisor | Print name:  Position:  Date:  Signature: |
| Head of department  (see note below) | Print name:  Position:  Date:  Signature: |
| Finance department representative | Print name:  Position:  Date:  Signature: |

Please note: By signing the form, the head of department has confirmed that all research publications associated with the Grant comply with the Academy’s policy on open access.

Applicants applying for future funding from the Academy and the other funders of the scheme may not be permitted to include any non-compliant publications funded through this Grant in any application submitted to them, and such papers may be discounted from consideration of a researcher's track record.

Please also note that if this Report is delayed, further applications for Academy funding or funding from any of the other partners may not be accepted until the Report has been received.

Please email your completed report to: [clinicallecturers@acmedsci.ac.uk](mailto:clinicallecturers@acmedsci.ac.uk)